

## Install the **Integrity Check**.

**Warning:** It is vital that you **back up your company** before you use the **Integrity Check**; if the procedure is not successful, **you may lose valuable data**. This procedure can take a very long time depending on the size of your data files.

If your company has passwords, please use the password that provides unlimited access.

**Important:** **Integrity Check** is not to be used casually. While it is very useful, it does not repair all data problems and in some instances can cause other problems when more than one test is **run** simultaneously or unnecessarily. Therefore this utility is not readily accessible from the program menu. Peachtree strongly recommends that the **Integrity Check** should be used only after consulting Peachtree Customer Support, a FAQ from Peachtree's web site.

### If you are on **Release 2006:**

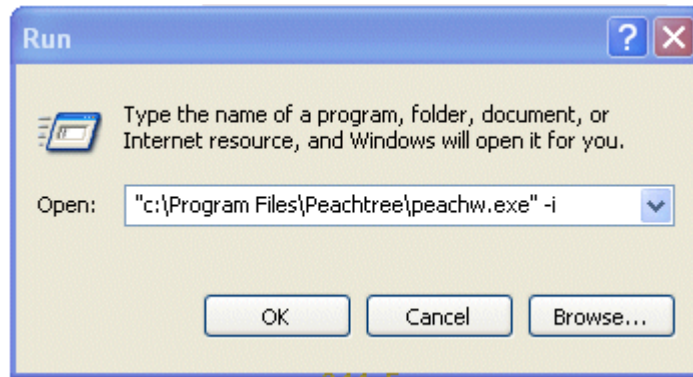
1. Select Start, and then select **Run**.
  - On the Open line, type  
**"C:\Program Files\Sage Software\Peachtree\Peachw.exe" -i**  
(where a space, minus sign, and the letter i follow the EXE).  
(C:\Program Files\Sage Software\Peachtree is the default directory where Peachtree is installed. Where C: is the drive Peachtree is installed on, and Peachtree is the folder you installed Peachtree into. If you installed to a different directory, change the above path to reflect that location).
  - Click OK to open Peachtree.

Peachtree will open and **Integrity Check** will now be available from the File menu. Proceed to 2.

### If you are on **Release 2004 or 2005:**

1. Select Start, and then select **Run**.
  - On the Open line, type  
**"C:\Program Files\Peachtree\PEACHW.EXE" -i**  
(where a space, minus sign, and the letter i follow the EXE).  
(C:\Program Files\Peachtree is the default directory where Peachtree is installed. Where C: is the drive Peachtree is installed on, and Peachtree is the folder you installed the Peachtree program into. If you installed to a different directory, change the above path to reflect that location).

Figure 1 – Release 2004 and 2005:



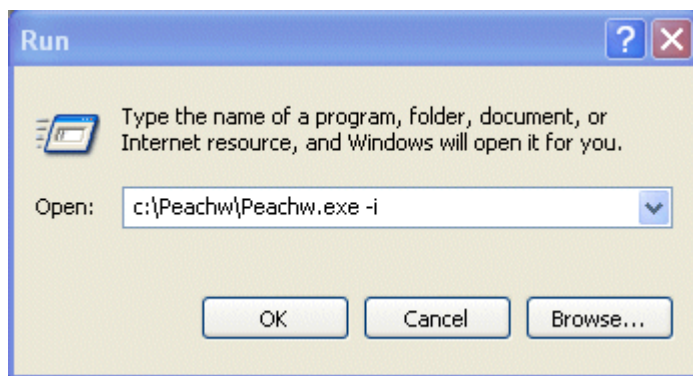
- Click OK to open Peachtree.

Peachtree will open and **Integrity Check** will now be available from the File menu. Proceed to 2.

### If you are on **Release 2003**:

1. Select Start, and then select **Run**.
  - On the Open line, type **C:\PEACHW\PEACHW.EXE -i**  
(where a space, minus sign, and the letter i follow the EXE).  
(C:\PEACHW is the default directory where Peachtree is installed. Where C: is the drive Peachtree is installed on, and Peachw is the folder you installed Peachtree into. If you installed to a different directory, change the above path to reflect that location).

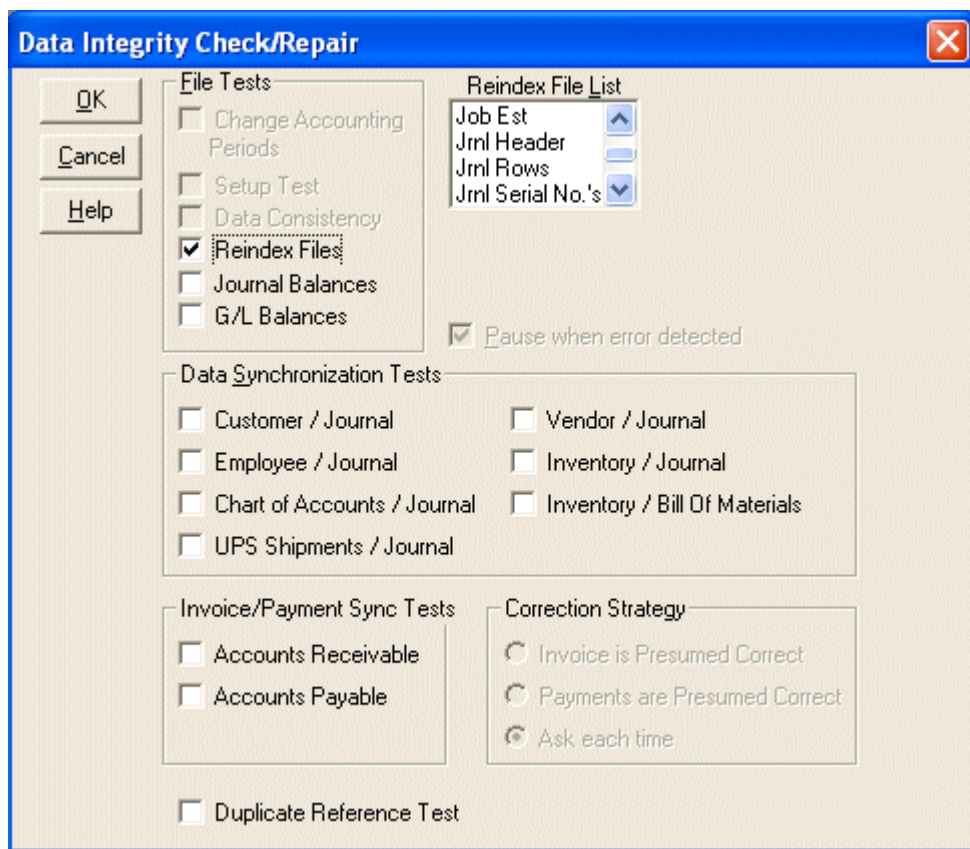
Figure 1 – Release 2003:



- Click OK to open Peachtree.

Peachtree will open and **Integrity Check** will now be available from the File menu. Proceed to 2.

2. Always make a **Backup** of your data and give it a unique filename, if you are backing up to your hard drive. If you are making your backup to floppy disks, use new disks. **Do not overwrite a previous backup.**
3. Select File, **Integrity Check.**
4. In the File Tests box in the upper left of the screen, select the **Reindex** checkbox. The **"Reindex Files List"** box will now be available just to the right. Click once on the file that was identified in the "I/O" error message. Click OK to begin the reindex process. The length of time it takes to reindex depends upon the amount of data you have in your file. Do not interrupt the process once it has started.



If this does not correct the problem, or if you receive errors during the **integrity check**, you should then restore from a backup made before the I/O error occurred.

If you do encounter errors while the file is being reindexed, then the file being checked is too corrupt to be recovered. Typical errors that indicate corruption are "Error 22" or "Error 54" or additional I/O errors during reindexing. The only solution in this situation is to either restore a backup prior to the time when the errors began or start a new company.